

Date: _____

Address

Name: _____ Founded: _____
 _____ Company form: _____
 Street: _____ Owner: _____
 ZIP code, City: _____ Internet: _____
 Country: _____

Group affiliation: yes no

Manufacturer Dealer Service provider

Contact

	Name	Tel.	Extension	E-mail
Management:	_____	_____	_____	_____
Quality Management:	_____	_____	_____	_____
Service/Customer Service:	_____	_____	_____	_____
Sales:	_____	_____	_____	_____
Purchasing:	_____	_____	_____	_____
Representative responsible for us:	_____	_____	_____	_____

Factories

	Venue:	Country:	Number of employees:
Parent factory:	_____	_____	_____
Branch factory 1:	_____	_____	_____
Branch factory 2:	_____	_____	_____

Company development

	Sales (million €) Total	Investments in million €	Employees Number
2019	_____	_____	_____
2020	_____	_____	_____
2021	_____	_____	_____
2022 to date	_____	_____	_____

Employees (current)

Total:	_____	Transport:	_____
Quality Management:	_____	Marketing/Sales:	_____
Production:	_____	Toolmaking:	_____
Purchasing	_____	Trainees	_____

Management systems

Do you have a Quality Management Manual (QMM)? yes no

Are you certified according to

ISO 9001 yes no ISO/TS 16949 yes no Other certifications: _____

QS-9000 yes no ISO 14001 yes no _____

Delivery conditions

Delivery terms _____

Payment terms _____

What services can you offer directly?

What services do you outsource to third parties?

Machine park (with maximum dimensions)

Additional information

Bank data

Tax number/VAT ID no.	
Currency code	
Bank name	
IBAN	
Swift/BIC	

Supplier liability insurance available

yes no

Limit of liability property damage

Limit of liability personal damage

Documents enclosed as PDF

- Organigram
- Company brochure with product portfolio
- Quality management and environment certificate (if available)

Place, date

Name, function